

Route: _____

Walking School Bus:

1. When will your walking school bus operate?
 - Are there enough children for it to operate each morning and afternoon? Or just some mornings and / or some afternoons?
 - Are there enough adult volunteers to drive the bus each day it could run? If not, are there any others who could volunteer to help run it?

Days & Time of Operation:	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
After school					

2. Does your group want to pick up children from:
 - Specified street corners
 - The end of their driveway at the footpath
 - Or?? _____
3. Can your group list the “stops” (in order) at which drivers will pick up children?
4. Can your group set the start time for the Walking School Bus and approximate pick up times at each stop?

“Bus Stop”	Morning Pick up Time	Afternoon Drop Off Time

Driver Roster:

1. Does your group want the roster to be organised by the:
 - Week (e.g. driver drives the bus at the same time and day every week or asks someone else to take their turn)?
 - Fortnight?
 - Or Term?
2. Can your group do a roster now? Remember that the ideal is no more than 8 children per adult, so you may need two adults on a school bus at times.
3. If a driver cannot drive on their “scheduled” day or time, how does your group want to handle it:
 - The scheduled driver organises another volunteer driver to take their turn
 - The scheduled driver contacts a “co-ordinator” for your Walking School Bus who then organises another volunteer
 - Or ?? _____
4. Does your group want to know if a child will NOT be using the Walking School Bus on a day that the child would usually use it? Yes / No. If yes, what should the parent of the child do – e.g. ring contact person, ring scheduled driver, or?? _____

5. Is there someone who is willing to be a contact person for your Walking School Bus? This does not necessarily have to be a volunteer driver, but is someone who can be contacted if a child/ren or volunteer driver would like to join your Walking School Bus. The contact people’s name and number will be given to the school for this purpose only. If your group wants, the contact person could act as a coordinator for your Walking School Bus.

Name: _____
Phone: _____